

Mabe Parish Council

C/o The Parish Office, MS Electrical, The Square, Mawnan Smith, Cornwall TR11 5EP

Minutes of the meeting of Mabe Parish Council held on Thursday 14th February 2019 at the Mabe WI Hall, at 7.30pm

Present: Parish Councillors; P Tisdale (chair), J Frost, T Kingsley, R Phillips, A Thomas & M Wilkinson.
L Clements (Parish Clerk) & 12 members of the public (variable)

390.19 **Safety Procedures** - These were explained.

391.19 **Apologies for absence** - Cllrs Cole, Higgins, K Phillips & Tindle. Cllr Williams would not be attending this meeting

392.19 **Declarations of interest in Agenda Items** – Cllr R Phillips item 22 (non-financial)

393.19 **Minutes of Previous Meeting - minutes of the meeting 10th January 2019** – The clerk was asked to include the comment made on the boundary review (under correspondence) as it appeared to be missed.
Proposed: Cllr Kingsley **Seconded:** Cllr Wilkinson

394.19 **Matters Arising from previous minutes:** Cllr Frost presented the parish council with a cheque for £228 from the sale of the Remembrance booklet “6 Men of Mabe”. This would be equally split between the Memorial Garden an RBL (cheques at the next meeting).

Cllr R Phillips raised an issue of an email sent by the clerk in December to Stithians PC about the boundary review and the position on Longdowns. He said this matter had not been brought before the parish until January – why was the clerk emailing suggestions without authority? The clerk responded that CALC had sent out emails suggesting that parish’s begin consultations with their bordering communities immediately or miss the opportunity to participate. She said she had sent similar emails, although without a map, to Penryn & Budock to open discussions. Cllr R Phillips was not happy and requested that the clerk be called to task and only undertake such actions as decided by the parish council.

395.19 **Public Participation** – Mark Smith once again presented on behalf of a Declaration of Climate Emergency. The said that 13 other local council, including Cornwall Council, had already Declared a Climate Emergency. He also said that a small Community Energy Group had been sent up by parish resident to try to address initiatives to help that parish access support to become carbon neutral and that the University have agreed to let them use their facilities to push this project forward.

The agent for PA19/00924 (Antron Barn) explained points of the application – mainly the alteration to the access which was done to stop the unnecessary removal of sections of the existing garden. There had been discussion with the other 2 properties and it was expected there would be no adverse impact on existing traffic numbers.

Cllr Phil Blease, chair of Stithians Parish Council, wanted to comment on a [confidential] item regarding Cllr Tisdale’s Code of Conduct complaints. Cllr Blease did say he would wait until the confidential item, but proceeded to outline his complaint at this point. Cllr Tisdale responded that his complaints were made as a private individual – a fact that had been verified by the Monitoring Officer on multiple occasions – and were nothing to do with the Parish Council. He felt Cllr Blease had no right to bring these up at a parish council meeting. As this altercation became heated both Cllrs Kingsley & R Phillips asked that both parties refrain from any further comments.

396.19 **“Climate Emergency declaration” – discuss whether to declare and if so how to incorporate into the parish’s policies & procedures.**

It was **proposed** by Cllr R Phillips and **seconded** by Cllr Kingsley that Mabe Parish Council agrees to declare a ‘climate emergency’ and as such pledges to:

- Make Mabe Parish Council carbon neutral by 2030, taking into account both production and consumption emissions
- Call on Westminster and Cornwall Council to provide the powers and resources to make the 2030 target possible;
- Work with other government to determine and implement best practice methods to limit Global Warming to less than 1.5°C;
- Continue to work with partners across the parish of Mabe to deliver this new goal through all relevant strategies and plans;
- Prepare a report within 6 months with the actions Mabe Parish Council will take to address this emergency.

A committee to help investigate how these objectives could be integrated into parish policy was created but that, for the present, we would try to request that all planning applications address sustainability, non-vehicular transport (such as cycleways or footpaths) and use of eco-friendly materials and processes.

It was agreed that Cllr Wilkinson attend the Carbonzero conference on behalf of the parish council.

397.19 Report from Cornwall Councillor Williams - the only communications from Cllr Williams relate to items from the Community Network Panel re: mobile traffic visors

Cllr Frost asked if we intended to address Cllr Williams lack of support on the Antron Way development through any formal route. She felt that if he did not attend our parish meetings then he had no idea how the community felt and was not supporting them. Cllr R Phillips said that it was not part of the elected members remit to attend parish meetings, it was optional and they were fully able to provide their own opinions. Cllr Kingsley said that she thought Cllr Williams actions were 'not in the spirit of local democracy' but that a formal complaint would be unlikely to get us anywhere.

398.19 To review Roles & Responsibilities; H&S review; Financial controls & annual Risk Assessment

The clerk read through the main points of noted H&S:

- Footpaths – there had been complaints about the standard of both footpaths & stiles logged by the Rambles & other users but discussions with the Countryside Access Team had not been successful. They felt that many of the issues raised should be addressed with landowners, who had the responsibility to keep paths and stiles open and useable.
- Bus shelter – works to the drains & roof were still needed, but cleaning appeared to be being done by someone local (grateful thanks to them as made).
- Noticeboard – it might be prudent to just have new posts installed as waiting to get the board to the old ones was getting nowhere.

The clerk then read through the Financial Controls, highlighting those points of greatest concern and what actions were being taken to address them, and the Risk Assessment noting new issues included and what was being done to address them.

It was agreed to note that these documents had been received and reviewed and would be actioned as necessary.

399.19 Police / Traffic & Transport matters

It was hoped that the consultation on the Longdowns junction works would begin in June/July and would include all the issues raised throughout the village as noted in the Feasibility Study. Cllr Frost raised the issue of lack of pavements on Antron Hill – this was stopping students not eligible for a bus using the road to walk down and wouldn't narrow the road considerably. Cllr Tisdale said that the primary school could not action a school bus/ walk to school programme as there were no safe routes which had pavements/ crossings at present and that this needed to be noted in the consultation.

It appeared that the drains in the parish were in the process of being cleared – please contact the clerk if any missed – and that the pavement in Carnsew Close was due to be re-laid in Feb/Mar, with the opposite side of the road next year.

400.19 To discuss options for the weed spraying & footpath cutting contracts for 2019 + to accept LMP

Cllr Thomas was to review the footpath contract before the next meeting and work with the clerk to amend as it was felt paths were not cut correctly last year and that a number of stiles were missed off. It was also noted that Cormac might be addressing the bridleway at Lower Spargo as it was felt this might be the cause of persistent water/spoil issues on the road.

It was agreed to accept the LMP 2019/20. **Proposed:** Cllr Tisdale **Seconded:** Cllr R Phillips

401.19 To discuss grants for 2019/20 – when to issue forms & when to make funding decisions. Including discussion on funding for churchyard cutting

It was agreed that forms could be made available as they were ready for review at the June meeting (so needed to be back by 31st May 2019). A note was to be put into Mabe Matters inviting people to both the Annual Parish Meeting and to apply for parish grants.

The clerk explained that there was a grey legal area when it came to parish councils awarding any grants to the church for maintenance of open churchyards, but that the general consensus was that the parish taking over and paying directly for works was not something that could happen. Cllr R Phillips provided further information on the legal position of grants to the church. He said that historically the parish had not given grants for cutting but had bought equipment in lieu (inc petrol). It was agreed, after discussion, that the church would be contacted to say that we would not be able to fund the cutting directly this year but that a grant request could be made.

402.19 Financial matters

a. Payments received - £0

Bank Reconciliation as at	31.1.19		
Balances	Barclays	£	7,687.71
	NS&I	£	7,388.83
less unpresented cheques			
	101435	£3,121.94	
		£	3,121.94
		£	11,954.60
Balance brought forward		£	26,294.93
plus receipts		£	120,715.17
less payments		-£	135,055.50
on hand balance			£11,954.60
PAYE commitment		£	68.80
VAT commitment		£	-
approved:		clerk/rfo	date:5.2.19
verified:		Councillor	

Proposed: Cllr R Phillips **Seconded:** Cllr Kingsley

b. Payments to be made – totalling £2687.31

Date	Cheque Number	Payee	Details of payment	Payment	VAT
Feb 19					
14.2.18	101436	Lisa Clements	Salary & expenses	£349.33	£0.28
28.2.19	101437	CPRE	annual subscription	£36.00	
12.2.19	101438	Cornish Fencing Co	S106 – MYCP P2 front boundary	£2274.00	£379.00
14.2.19	101439	CALC	Conference Delegate Fee	£18.00	£3.00
9.1.19	DD	EE	Mobile Phone	£9.98	£1.66

				£2687.31	£383.94
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Proposed: Cllr Frost **Seconded:** Cllr Kingsley

403.19 Any updates on S106 project status (Play Project 1; Play Project 2 & Memorial Gardens)

The final stretch of fencing at the MYCP was just about done (Cllr Wilkinson to verify next week before payment is made) and the benches should be delivered sometime next week as well. It was thought that Ms Symons was still in hospital so her thoughts on the final stretch, and the purchase of some replacement plants/ shrubs were not available. Cathy at Outdoor Play had agreed to send the contractors when next in the area to remove the tower roofs.

The clerk said she had been in touch with Tim Marsh to see if 35m of granite path edgers were available – unfortunately they were not but Tim was looking to see if something else could work. He was fully aware that the clerk needed the invoice by the beginning of March, but that it was not necessary for the edgers to be provided by then. Cllr Tisdale was going to contact P. Chapman to see if they had any granite sets similar to those used on the steps we could acquire. Cllr Wilkinson said that there as an issue with gapping in the fencing, which she wished to review. Cllr Frost suggested purchasing some granite planters for the Memorial Garden. It was agree to put a request for gardening volunteer in MabeMatters (and that they contact Cllr Tindle)so that the garden maintenance be kept on top of and not allowed to become overgrown again.

The clerk hoped to have the final bills in during the first week of March to allow her to process the S106 claims for works done to date. A case study/ report for both projects was being drafted.

404.19 Planning -

Planning Applications				
A	PA19/00235	Barn At Higher Treliever Farm TR10 9DH	Certificate of lawfulness for construction of agricultural barn prior to 20th March 2013	Members discussed the application and voted to NOTE the application Proposed: Cllr R Phillips Seconded: Cllr Tisdale
B	PA19/00831	Daphne Du Maurier Building Penryn Campus Penryn TR10 9FE	Non Material Amendment to Application No. PA18/05354 dated 16th October 2018 for a Two storey extension to provide additional social space namely Rationalised elevational treatment for ease of buildability and reduced extend of associated landscape works for ease of maintenance. Wind catchers have been added to improve passive ventilation strategy together with changes to internal layout and design	Members discussed the application and voted to NOTE the application
C	PA19/00949	Daphne Du Maurier Building Penryn Campus Penryn Cornwall TR10 9FE	Non Material Amendment to Application No. PA18/05182 dated 30th august 2018 for a Two storey extension to provide additional academic teaching/seminar space as supplementary accommodation to the library namely to allow for a high level roof configuration to the seminar rooms and reduction of entrance lobby	Members discussed the application and voted to NOTE the application
C1	PA19/00924	Antron Barn Church Road Mabe Burnthouse Cornwall TR10 9HW	Proposed erection of a dwelling and the installation of a septic tank	Members discussed the application and voted to SUPPORT the application Proposed: Cllr R Phillips Seconded: Cllr Thomas

Planning Decisions				
D	PA18/11813	Daphne Du Maurier Building Penryn Campus TR10 9FE	Non-material amendment (No. Timber canopy to be an aluminium canopy	Status: Approved unconditional
E	PA18/	Land South Of Antron	Pre-application advice for new	Status: Closed - advice given

	03244/ PREAPP	Farm Antron Lane Mabe TR10 9JD	dwelling or replacement agricultural building	No to residential; yes to rebuild
F	PA18/ 10951	49 Cunningham Park Mabe TR10 9HB	Rear/side single storey extension to bungalow	Status: Approved with conditions (surface water cannot go into sewers)
G	PA18/ 03083/ PREAPP	1 The Cottages Antron Hill Mabe TR10 9HJ	Pre-application advice sought to develop the parcel of land to the rear of the property into an annexe of the main house accommodation	Status: Closed - advice given No to new dwelling
H	PA18/ 05195	Trenoweth Lane Trenoweth Lane TR10 9HZ	Retention of agricultural store with solar panels to roof	Status: Approved with conditions Agricultural only

405.19 Planning matters arising since 10th January 2019 – including PA18/04092 (Antron Way) planning meeting

The community was thanked for its support on this application, which was unanimously refused at the Sub Committee meeting on Monday 11th.

- a. **Grassroots Planning – revised application (pending) for development at Coronation Cottages.** A request for a revised development plan and suitable S106 contribution projects was made. It was felt that making a comment on these, given that the original development as objected to and failed to gain approval at and Inspectors Appeal was inappropriate. It was agreed to talk to County about what projects they felt S106 monies could be applied to, given the limited parish needs. Cllr Kingsley commented that what the parish were obviously saying was that they needed and valued greenspace and not further housing developments.

406.19 Report from the Community Network Meeting of 29th January

Cllr R Phillips reported back on the CNP meeting held on the 29th. He said that Expression of Interest forms for the upcoming financial year's highways pot (2019/20) had been requested for the March meeting. A discussion followed on what that parish might like, but since the overall plans for the Longdown works (starting in April 2020) were so vague at present we didn't think we were in a position to put forward anything this cycle. He also said that Falmouth Town Council were looking likely to not put in bids for this round as they felt that already had a suitable financial contribution.

The clerk also reported that Constantine Parish were extremely put out that their highly supported bid had been vacated months ago by CORMAC without notifying them, on spurious grounds. She was aware that a complaint about the process and the delays in actually starting any of the promised works was being drafted by a number of involved parishes.

407.19 Correspondence received

	Date	Who	Description of issue	Action taken	Agenda item
.1	16.1.19	Louise Misslebrook, ExU	Building opening invitation	To Cllr Tisdale	
.2	17.1.19	Stithians PC	Conduct complaint	For info (confidential)	
.3	23.1.19	EDG – planning	Area Team planning	For info	
.4	24.1.19	Police & crime commissioners/ CALC	Council tax Police numbers increase poll	For info	
.5	24.1.19	Holly Barber-ExU	Spring Community Newsletter	For info	
.6	25.1.19	Cornwallzero	Climate change conference invite	For info	7
.7	28.1.19	Terry Damer, Mawnan NDP	Meeting invitation – March 19	For info	
.8	29.1.19	CALC	Annual Conference programme inc governance review	For info	
.9	29.1.19	CAB	Rural Access report	For info	
.10	30.1.19	Ruth Hoare	Hackney Carriage zone review		
.11	31.1.19	Angela Saunders	Agenda for west sub-area planning committee 11.2.19 (antron way)	For info	16
.12	1.2.19	John Simmons, Democratic	Polling district & places review		

		Services			
.13	2.2.19	CPRE	Winter campaigns	For info	
.14	4.2.19	EDG - planning	Town & parish spring newsletter	For info	
.15		Grassroots Planning	Coronation Cottages – s106 contribution on revised plans		16
.16		Keep Britain Tidy	Britain Spring Cleaning weeks/ participation	Noticeboard	

Please note items classed as 'for info' have already been emailed on to all councillors and will not be included in the emailed agenda pack

- .3 – Cllr Wilkinson to attend on behalf of the parish (The Clerk & Cllr Tisdale already attending for other bodies)
- .7 – Invitation to go out in MabeMatters & Noticeboard advertising the NDP meeting

408.19 **Items to be added to March Agenda - (NDP presentation by Mawnan NDP team)**

409.19 **Date and time of next meeting: 14th March 2019 , 7.30pm** Apologies from Cllrs Frost & Kingsley as the community panto was on ... all councillors were urged to attend this fun community event.

410.19 **That the Council resolves under the 1960 Public Bodies (Admission to Meetings) Act, to exclude the press and public due to the confidential nature of business to be discussed**

411.19 [Redacted]

[Redacted]

[Redacted]

The meeting finished at 9.45pm