

Mabe Parish Council

C/o The Parish Office, MS Electrical, The Square, Mawnan Smith, Cornwall TR11 5EP

Dear Councillor,

You are summoned to attend a meeting of Mabe Parish Council to be held on Thursday 11th April at 7.30pm, at the Mabe WI Hall. Residents of the Parish are invited to attend and listen to proceedings of the meeting.

Yours faithfully,



Mrs Lisa Clements, Clerk to the Council

AGENDA

1. Safety Procedures
2. Apologies for absence
3. Declarations of interest in Agenda Items
4. Minutes of Previous Meeting – 14th March 2019
5. Matters Arising from previous minutes
6. To receive notice of resignation and address council vacancies
7. Public Participation
8. Planning -

Planning Applications			
A	PA19/02602	Tregaron Trenoweth Mabe TR10 9JH	Attic and side extension of a bungalow and improving its pebble dash appearance.
B	PA19/02068	Barn Higher Treliever Farm Longdowns TR10	Prior notification of agricultural barn to form 2no. dwellings and for associated operational development

Planning Decisions				
C	PA19/00892	Roslyn Halvasso Penryn TR10 9BY	Construction of first floor extension and alterations, installation of garden shed and solar panels and stationing of temporary static caravan	Approved with conditions: shed tied to house; static caravan to be removed by March 2022/ end of build
D	PA18/10548	Chynoweth Farm Rose Valley Mabe Burnthouse Penryn Cornwall TR10 9JF	Removal of planning obligation dated 7th August 1991 in respect of decision W2/89/01514/F to allow sale of two fields to local farmer	S106 Discharged

9. Planning matters arising since 10th February 2019 – Enforcement EN19/00423 (PRoW next to Allotments)
10. S106 funding – to draw up a list of potential projects for existing funding to relay to Cornwall Council (could also be used for CNP highways EOI)
11. Financial matters
 - a. Payments received & bank reconciliation
 - b. Payments to be made – totalling £.
 - c. Details of End of Year position & preliminary details of Annual Return
12. Budget & Spending review Q4 including consideration of all on-going payments by the parish (including made by recurrent grant)
13. Further details on the parish boundary review and associated processes

14. To receive information on the NDP proposal and to discuss the NDP area designation request & a request for interim funding

15. To receive any correspondence and agree appropriate responses if required

	<i>Date</i>	<i>Who</i>	<i>Description of issue</i>	<i>Action taken</i>	<i>Agenda item</i>
.1	16.3.19	CPRE	Litter Free Campaign – spring 2019	For info	
.2	19.3.19	CALC	Governance (boundary) Review – AGM presentation slides	For info	13
.3	26.3.19	Ruth Grimmer, EXU	Issue raised with mayor of neighbouring parishes wearing civic regalia without “invitation” by parish	pending	21
.4	19.3 & 28.3.19	Nicola Drewitt (Localism)	CNP meeting – past minutes (for 26.3) & new venue arrangements	For info	16
.5	21.3.19	CALC	PFJ Littlejohn – webinar for 2018/9 smaller authority audits	Clerk dealing	10
.6	26.3.19	CALC	Planning Partnership Vacancies/ Notification of Audit Code of Practice	For info / clerk dealing	
.7	26.3.19	D Charles	Churchyard cutting response	Pending (grants)	
.8	28.3.19	S Higgins	Resignation from Parish Council	Full council	6
.9	29.3.19	Esther Richmond (localism)	Road Safety event invitation -14/5/19	For info	15

Please note items classed as ‘for info’ have already been emailed on to all councillors and will not be included in the emailed agenda pack. It may be appropriate to assign/accept invitations to events/training during this item.

16. Police / Traffic & Transport matters

17. Report from Cornwall Councillor Williams

18. Reports from councillors on any meetings undertaken on behalf of the council (including University liaison, CNP)

19. Items to be added to May Agenda

20. Date and time of next meeting: 9th May 2019 7.00pm (Annual Parish Meeting) Please be aware invitations to present a review have been issued to all groups awarded a grant in 2018.

21. Exclusion of the Public and Press Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 because of the confidential nature of the business to be transacted under agenda item 19, the public and press be excluded.

22. To address protocol & procedures for parish meetings & induction of new councillors

23. Discussion on Chains of Office & Civic Regalia – do we have a logo and should we purchase a set?

24. To review tenders for footpaths & weed-spraying contract 2019/20 and appoint contractor