

# Mabe Parish Council

C/o The Parish Office, MS Electrical, The Square, Mawnan Smith, Cornwall TR11 5EP

## Minutes of the meeting of Mabe Parish Council held on Thursday 13h September 2018 at the Mabe WI Hall, at 7.30pm

- Present:** Parish Councillors; P Tisdale (chair), C Cole, J Frost, T Kingsley, K Phillips, R Phillips, T Tindle & M Wilkinson.  
L Clements (Parish Clerk) & 2 members of the public
- 304.18 Safety Procedures** - These were explained by the clerk
- 305.18 Apologies for absence** - Cllr R Phillips & Thomas. Cllr Williams would not be attending any meetings
- 306.18 Declarations of interest in Agenda Items** - Cllr Tisdale (item 317.18 pre-app; daughter works for company but confirmation with County Legal says this link is too tenuous and does not require a declared interest to be noted) Cllr Kingsley – dispensation as spouse works for University
- 307.18 To address council vacancies & position of nominees for co-option (may include presentation from candidates).** Candidate- Sarah Higgins – used to work in shop, has 5 years old. Would like to become more involved in village life. **Proposed:** Cllr Cole **Seconded:** Cllr K Phillips
- 308.18 Minutes of Previous Meeting - minutes of the meetings on 5<sup>th</sup> July and 9<sup>th</sup> August (planning)**  
**5<sup>th</sup> July - Proposed:** Cllr K Phillips **Seconded:** Cllr Wilkinson  
**9<sup>th</sup> August – Proposed:** Cllr Tindle **Seconded:** Cllr Wilkinson
- 309.18 Matters Arising from previous minutes** – Remembrance Day: second meeting to be arranged (hopefully 24<sup>th</sup> Sept at 6.30p at the primary school) to finalise details. There is going to be an event on the Saturday evening at the MYCP and we hope to have a booklet commemorating the war lost – there is a hope to find some living relatives. It was agreed that the parish could fund production costs from the remaining Grants budget.
- 310.18 Public Participation** - village parking issues raised. Is there any possibility of resident parking permits being introduced? Cllr Kingsley wondered if there was university funding available to investigate. Cllr Wilkinson noted serious traffic delays following on from the Longdowns accident last week. Cars were diverting through Mabe with no consideration about traffic already on Antron Hill.
- 311.18 Report from Cornwall Councillor Williams** - none noted
- 312.18 Police / Traffic & Transport matters** - clerk presented crime figures for area for last 6 months. It was agreed to see if anything could be put in place to manage traffic through the village if it was used as a Helston Road diversion in future. PCSO Fuller leaves the Rural Penryn region at the end of the month, PCSO Huddleston is also due to retire soon (he is extending for an additional year). At present there are no replacements likely.
- 313.18 Discussion on the Memorial Garden:** the clerk had been unable to get quotes despite contacting multiple contractors. The only one she had managed to get anything from had said that a scope as unfeasible and that steps would depend on the state of the TPO listed trees and if we were looking to dig back into the hedge. It was agreed to put something into Mabe Matters to see if someone locally would be up to the task, once the dead (holly) at the immediate top of the steps was removed. Cllr Cole to contact someone to look at removal. Some clearing works had been done by Cllr Tindle – the site still needs levelling to be undertaken but Tim Marsh was working to install the stone by November. It was agreed that the Gardening Club be contacted and the project be advertised at the MYCP Fete on 6<sup>th</sup> October.

**314.18 Financial matters****a - Payments Received - £13.69 (AED tin)**

<b>Bank Reconciliation as at</b>	<b>31.8.18</b>		
Balances	Barclays		£ 16,125.12
	NS&I		£ 7,388.83
less unrepresented cheques			
			£ -
			<b>£ 23,513.95</b>
Balance brought forward			£ 26,294.93
plus receipts			£ 11,285.94
less payments			-£ 14,066.92
on hand balance			<b>£23,513.95</b>
PAYE commitment			£ 138.40
VAT commitment			£ 1,318.35
<b>Cash Book Balance</b>			<b>£22,057.20</b>

**b. Payments to be made in Sept totalling £54303.51**

Date	Cheque Number	Payee	Details of payment	Payment	VAT
<b>Sept 18</b>					
13.9.18	101414	Lisa Clements	Salary & expenses	£344.53	£0.68
13.9.18	101415	HMRC	PAYE (Q2)	£207.60	
29.8.18	101416	*Outdoor Play People	Play Project - 50% initial invoice	£53,525.40	£8,920.90
31.8.18	101417	Bob Sanders	Churchyard cutting	£216.00	£36.00
29.8.18	DD	EE	Mobile Phone	£9.98	£1.66
				<b>£54303.51</b>	<b>£8959.24</b>

\*Note – S106 funding to cover the Outdoor Play bill had been received along with the September precept share.

- c. To discuss graveyard cutting specification & contract** – the draft specification was agreed to go out for 1 year. It was agreed to advertise minimally within the parish (website & noticeboard) along with sending out to Bob Sanders.

Cllr Tisdale also asked to relinquish his responsibility for footpaths Cllrs Cole & Kingsley agreed to take up as a shared role. There were issues brought up by the Ramblers letter (correspondence) into the state of the footpath bed which is a danger to walkers given the holes & dips with covering plant growth. These were to be looked into. The clerk was to contact the area ranger to look into ongoing issues with footpaths at Hantertavis & Goodagrane. There was also the issue of an unauthorised diversion put in place at Cobweb Cottage.

- 315.18 Update on play equipment project status** – levelling works being completed, but had been checked by Kevin Wilkes at the MYCP as they were now about 1' above original. Outdoor Play were happy to put in a barrier to

make sure there were no sip/trip incidents. Problem with dividing fence being damaged – PJ at Outdoor Play was going to fix and the MYCP have spoken to the resident and would look into auctioning something to help with security and safety.

- 316.18 Annual policy review including new Policies covering Standing Orders; GDPR & data privacy.** – Minor amendments to the model Standing Orders, based on recommendations from CALC, were explained by the clerk. It was agreed to accept all model documents and circulate to all councillors.

**Proposed:** Cllr Tisdale **Seconded:** Cllr Wilkinson

- 317.18 Planning -**

Cllr Kingsley left for item a, at 8.25 returning at 8.37

Planning Applications				
a	PA18/05354	Daphne Du Maurier Building Penryn Campus TR10 9FE	Two storey extension to provide additional social space	Members discussed the application and voted to <b>SUPPORT</b> this application in principle but would like to see a condition restricting late night usage (by either number of events per year or to a "no later than") as sound will easily carry across to the residential estate opposite. <b>Proposed:</b> Cllr Cole <b>Seconded:</b> Cllr K Phillips
B	PA18/07821	Raze The Roof 30A Parkengue Penryn Cornwall	Change of use of redundant land into a car park associated with the adjacent commercial premises (Raze the Roof). Also siting of storage unit and cycle store.	Members discussed the application and voted to <b>SUPPORT</b> this application in principle but have serious concerns with the egress point and the positioning of the 3 additional parking spaces (11-13). We feel that these spaces would narrow the exit and encourage reversing out, rather than using the rear turning bay. We would ask that clear signage be made a condition and enforced that there is strictly no reversing off the site onto the highway. <b>Proposed:</b> Cllr Tisdale <b>Seconded:</b> Cllr Tindle
	PA18/02257/Preapp	Combined Universities In Cornwall Penryn Campus Penryn Cornwall TR10 9FE	Pre-application advice for installation of two 40" shipping containers, fully timber clad with attached timber canopy. Alterations to existing surrounding area to create new one-way system and parking/delivery area and associated groundworks.	Members discussed the application and agreed the following comments: [we] see the necessity for these changes but we have concerns about exactly how many parking spaces will be lost as this is not clear in the plans. We have on multiple occasions been told how dire the need for parking on campus is so the loss of too many spaces would concern us. We are also very worried about the position of the disabled bays in relation to the proposed exit and wonder if the verge/ greenery on the opposite side of the exit here could be amended or removed to give a wider exit that would not impinge on the disabled bays & immediate safety surrounds. <b>Proposed:</b> Cllr Cole <b>Seconded:</b> Cllr Wilkinson

Planning Decisions				
C	PA18/05727	Western Approaches Trenoweth Mabe TR10 9JH	Proposed office and storage building.	Approved with conditions – <b>– tied to business</b>
D	PA18/05664	Mabe Community Primary School Mabe TR10 9HB	Submission of details to discharge condition 3 (drainage) in respect of decision PA18/01483	S52/S106 and discharge of condition apps
E	PA18/05182	Daphne Du Maurier Building Penryn Campus TR10 9FE	Two storey extension to provide additional academic teaching/seminar space as supplementary accommodation to the library	Approved with conditions
F	PA18/04438	Lower Spargo Farm Rose Valley TR10 9JF	Engineering operations to facilitate the construction of a sand school and the levelling and regrading of the land	Approved with conditions – <b>– no new external lighting</b>
G	PA18/02937	Corpascus Farm Mabe Burnthouse TR10 9JB	Demolition of two existing old agricultural units and replacement with a single barn	Approved with conditions – <b>– 3 months to remove old</b>

				tractor store. Agricultural use only
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**318.18 Planning matters arising since 9<sup>th</sup> August 2018** – representation at informal appeal hearing PA17/05495 Land south of Coronation Cottages on 19<sup>th</sup> September; new NPPF details; CIL consultation.

It was agreed that Cllr Tisdale would go to the meeting, along with Cllr Wilkinson and possibly Cllr Kingsley to represent the parish. Details of previous submission of objection made would be forwarded by the clerk for reference. Any further comments would need to be with Cllr Tisdale by Tuesday lunchtime. If lucky there would be a decision made, or a least an indication given, on the day.

Cllr Tisdale advised everyone to read the new NPPF details as they would have an impact on future planning applications/ comments.

It was agreed that we would comment on the CIL – including that the monies be spread across the whole county on infrastructure decided upon by group consensus (similar to the CNP highways bidding structure). The clerk would email in a completed form.

**319.18 Update from Cllr Kingsley on CNP meeting on 4.9.18** – Cllr Kingsley reported on the CNP meeting where bids were submitted for the £50,000 pot of highways funding. Mabe's submission for junction works at Longdowns was withdrawn after confirmation it would be centrally funded. Rather than the 2 bids per area requested some parishes/wards had multiple bids (in some cases 5 or 6) which were all presented and considered. It appeared that cheaper schemes, with local impact & support were more in favour and this meant that between 6 & 8 proposals in total look to be being funded, the covering TRO coming from a centrally funded pot. The Ward Cllr for Flushing was at our meeting and noted that they were able to use their feasibility study to be able to draw up multiple plans, should one be dropped, costed out or unacceptable for whatever reason. It was agreed that Mabe would put a project brainstorming session onto the agenda for the New Year to prepare a list of schemes ready for next year's bidding round - parish parking being a strong possibility.

**320.18 Correspondence received**

	<i>Date</i>	<i>Who</i>	<i>Description of issue</i>	<i>Action taken</i>	<i>Agenda item</i>
.1	26.7.18	Cllr Tisdale/ national	New NPPF document	For info	15
.2	8.8.18/ 1.9.18	Alan Percy – north Cornwall cluster	Rural exception sites / planning permission/ NDPs	For info	
.3	9.8.18	Karen Johns (AONB)	Survey request		
.4	9.8.18	CALC	CIL allocations consultation	For info	15
.5	9.8.18	Parish Resident	Request for lighting on A39/Treliever crossing	Chair replied	
.6	10.8.18	Mark James (CC localism)	EOI funding bind – request to remove	Clerk confirmed	16
.7	11.8.18	CPRE	Campaigns update/ affordable housing	For info	
.8	13.8.18	John Mitchell (CC open spaces)	Update request	Clerk dealt	
.9	14.8.18	Enforcement (CC)	Tremough lettings – chasing ongoing complaint	Clerk dealing	14
.10	15.8.18	Enforcement (CC)	Complaint against Performance Centre access	Clerk dealing	14
.11	19.8.18	Ramblers/ resident	Footpaths issues (footpath 1)	Clerk contacted countryside team. Chair contacted ramblers	
.12	20.8.18	CC Planning	Annual Planning Conferences	For info	
.13	26.8.18	CPRE	Volunteer request	On noticeboard	
.14	29.8.18	CALC	Police merger consultation – further information	For info	
.15	30.8.18	CALC	Truro World Peace Day information	On noticeboard	

Please note items classed as '*for info*' have already been emailed on to all councillors and will not be included in the emailed agenda pack

Item 12 – Cllr Wilkinson would like to attend the Penzance session. This was agreed to

Cllr Wilkinson reported back on the University Forum meeting. We have a new community liaison – Rose Hitchens-Todd – who works with the volunteering are within the university. They have a “fair” on the 9<sup>th</sup> October on campus to inspire the new students into volunteering options – it might be possible to get space to promote working within Mabe Parish. They also have a Samaritans site being set up which could use volunteers from the wider community – please get this info out if you know anyone who might be interested.

Rob Hillyer (head of communications) is leaving.

There were lots of discussion about accommodations on Kernick, which they seem to feel no-one in the community has any objections to. Mark James (Localism) seems to feel that the loss of business space is something that the parish should be dealing with via a Neighbourhood Development Plan allocating/highlighting preferences for manufacturing space within Mabe Parish rather than relying on the DPD. Student wardens were also being put into place to “police” student community housing areas. They would be able to intervene between student properties and neighbours where there is the likelihood / historic instances of problems.

**321.18 Matters of concern** -none noted

**322.18 Items to be added to October Agenda** - Remembrance Day

**323.18 Date for next meeting to 11<sup>th</sup> October at 7.30 pm.**

**324.18 That the Council resolves under the 1960 Public Bodies (Admission to Meetings) Act, to exclude the press and public due to the confidential nature of business to be discussed**

**325.18 To received correspondence relation to a Code of Conduct complaint.**

Meeting ended at 9.45pm